

***Cascade Medical Center Board Minutes***

**June 24, 2025**

**CMC Conference Room/Zoom**

**12:00 pm – 2:00 pm**

**Trustees present in person:** Rachel Smith, David Gough, Tom Watson, Jacque Zemlicka, David Croshaw, and Lesa Becker

**Trustees attending remotely via Zoom:** Michael Drury

**Members absent and excused:** None

**Other staff and committee members present:** Tom Reinhardt, Sarah Hasbrouck, Teri Coombs and Aline Lee.

**Call to Order:** Meeting called to order by Rachel Smith at 12:03PM.

Rachel Smith stated that the posting of today's meeting agenda complied with Idaho Open Meeting Laws, noting that the agenda was posted at the Cascade Post Office, the two East entrances of Cascade Medical Center, as well as on CMC's website by June 20<sup>th</sup>, 2025.

**Mission Moment:**

Teri provided a mission moment, sharing her appreciation for those she works with. She shared a recent experience where a bad motor vehicle accident pulled the teams together. Teri stated that the on-call provider stayed past her shift to provide ER and clinic coverage, as the other providers were stuck behind the accident, and that the ED staff on shift had set up the ER for multiple traumas before she arrived. She appreciated the teamwork, foresight and support from everyone on shift that day to be prepared to give the best care possible if patients arrived at CMC.

**Approval of Agenda:**

Rachel Smith asked if there were any updates to the agenda. David Gough made a motion to approve the agenda as posted; Jacque Zemlicka seconded this motion. All members were in favor, motion passed.

**2. Public Comment**

There was no public comment during the June 2025 meeting.

**3. Consent Agenda:**

- a) Approval of the Minutes of the May 2025 BOT meeting.
- b) June Medical Staff Minutes & May Utilization Report
- c) May Financial Report

The members of the board reviewed the consent agenda items for additional discussion. Hearing that no items needing to be withdrawn from the Consent Agenda for further discussion, Rachel Smith adopted the items within the Consent Agenda.

#### **4. Draft FY26 Budget**

Tom shared key assumptions with the members of the Board relating to the FY26 volume budgets by department, as well as the methodology used when drafting his assumptions. He asked for feedback from the members of the Board given their experience and connections to the community.

David Gough asked for an updated report on traffic volumes as they have historically correlated to ER volumes, as well as growth percentages. The members of the Board did state that these numbers were reasonable. Mike Drury noted the two areas of volumes CMC can control, the clinic and physical therapy, both showed an increase which he appreciated.

#### **5. New Business**

##### **Antibiotic Stewardship Lead – Interim Appointment**

As part of the conditions of participation as a REH, we must have an appointed leader for our Antibiotic Stewardship and Infection Control program. Teri explained that this program will initially apply to observation patients, with the intention of expanding to the ED. Teri asked the members of the Board to appoint Shelby Hallan as the interim leader, allowing CMC to develop another clinical staff member to grow into this position and take the required course in the future.

David Gough made a motion to appoint Shelby Hallan as the interim leader of the Antibiotic Stewardship and Infection Control program. Tom Watson seconded this motion. All members were in favor, motion passed.

##### **Hanger Clinic (Prosthesis)**

Tom shared a request he received from the Hanger Clinic to allow the prosthetic company to rent space from CMC to provide care for their patients that reside within the area. They anticipate one half day per month. David Gough asked to make sure the rent is appropriately priced to include the cost of any CMC supplies the Hanger Clinic may need.

Lesa Becker made a motion to rent space to the Hanger Clinic at fair market value. Tom Watson seconded the motion. All members were in favor, motion passed.

##### **Gem State Radiology Reappointment**

Sarah Hasbrouck presented the request from the Gem State Radiology group requesting reappointment to the Medical Staff at CMC as Consulting/Telemedicine providers. Sarah stated that delegated credentialing was utilized through Saint Alphonsus Regional Medical Center and all providers met the requirements for reappointment.

David Gough made a motion to approve the application from the Gem State Radiologists for Consulting/Telemedicine privileges for a term of two years. Jacque Zemlicka seconded this motion. All members were in favor, motion passed.

##### **Recruitment of ER Boarded Medical Director**

Tom shared that CMC leadership is considering the employment of an ER Boarded Medical Director for the facility. This would allow for the improvement of education for both staff and other providers, as well as setting a higher standard of care and reducing the risk to the organization. This physician would be required to work a few shifts each month in addition to their educational responsibilities. Tom shared that this topic was discussed with members of the QAPI committee, who supported the idea, and that he

would work with the Finance Committee to see if this item can be appropriately included in the FY26 Budget.

David Gough shared the difference between the two boarding bodies for ER medicine, stating his preference would be for the physician considered to have obtained a board through the American College of Emergency Physicians (ACEP) which requires a Residency in Emergency Medicine.

### **Employee Engagement Survey**

Tom shared that 50 employees responded to the Employee Engagement survey. He stated that he and Sylvia are forming a small group to review the results and provide an action plan on those items to be shared with the members of the Board at a later date.

### **Radiology Department Profile**

Bryan Gibson, Radiology Manager, shared an update on the Radiology Department. He stated that he is looking for an Ultrasound Technologist to work one day per week. Bryan gave a brief overview of the current staffing model.

He also shared that Gem State Radiology (GSR) is moving their PACS system from DR currently to their own standalone PACS, "Synthesis." They are still in the development process of this plan, launching this at their Intermountain Medical Imaging sites in the next few months. Bryan stated that GSR is working with Ochin Epic and their teams on our implementation and have been appropriately engaged in the process.

Bryan spoke about the growth in Xray volume due to Dr. Neuschwander's clinic at CMC. Bryan commended the nursing and registration teams for making sure his clinic was set up successfully every other week.

Lastly, Bryan shared that all the radiology equipment is in great shape, being maintained within the scope of their warranties in partnership with TurnKey.

## **6. Old Business**

### **REH Update**

Tom shared that the second Medicare stipend for the REH conversion has been received. Medicaid reimbursement for the REH will continue as is until further notice. So far, no other changes to reimbursement for any payers other than Traditional Medicare.

### **Stibnite Mine Clinic**

Tom stated he had no new updates relating to the clinic at the Stibnite Mine site.

### **Epic Implementation Status**

Tom shared the Epic implementation is still on track, but that a decision was made to remove the physical therapy module from the Epic implementation, instead choosing to interface the current WebPT product with Ochin Epic instead.

### **Donnelly Physical Therapy**

Sarah is still working on credentialing the Donnelly PT practice with Medicare due to the new REH designation.

## **InstyMeds**

Tom gave a summary on the InstyMeds move to Donnelly, sharing that volumes are continuing to trend back up due to the utilization at that location.

## **Other Leadership Updates**

Tom shared that CMC received a donation from a member of the community who owns a media company, creating promotional videos that highlight Cascade Medical Center. He stated these videos can be used for marketing or public relations purposes, as well as grant applications.

## **7. Committee Reports:**

### **Quality Assurance, Performance Improvement and Compliance Committee:**

#### Members:

Aline Lee, Chairperson  
Lesa Becker  
David Gough  
Tom Watson  
Aline Lee  
Tom Reinhardt  
Teri Coombs  
Dr.Katie Camarata  
Sylvia Kober  
Brianna Haderlie

The Quality Assurance, Performance Improvement and Compliance Committee meet. Aline Lee gave an overview of the meeting, stating they reviewed the Dashboard and removed one metric. She also stated they discussed the proposal for an ER Boarded Medical Director, which they support given the opportunity it will bring to increase the quality of patient care and staff knowledge.

### **Finance Committee:**

#### Members:

Michael Drury, Chairperson  
David Croshaw  
Jacque Zemlicka  
Randy Kyrias  
Tom Reinhardt

The Finance Committee did meet. Mike shared the committee reviewed the financials, stating that everything looks positive. He did have a few questions about trends and reached out to Randy for further explanation. Jacque Zemlicka noted it was going well with Randy working remotely. Mike also echoed this, appreciating how responsive Randy has remained remotely.

### **Strategic Planning Committee:**

#### Members:

David Gough  
David Croshaw  
Tom Reinhardt  
Tom Watson  
Community members

The Strategic Planning Committee did not meet.

## **8. Executive Session:**

An Executive Session was not held during the June 2025 meeting.

## **9. Other/Next Steps:**

### **Agenda Topics for Next Meeting**

- HYVE Presentation from IHA and possible CMC participation
- FY26 Budget Discussion
- Additional provider credentialing

### **Meeting Evaluation**

Short, but productive. The new space is tight, but the members of the board appreciate that they are not disrupting the employee break times.

**Adjournment:** Lesa Becker made a motion to adjourn the meeting; Tom Watson seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:03pm.