

***Cascade Medical Center Board Minutes***

**June 25, 2024**

**CMC Conference Room/Zoom**

**12:00 pm – 2:00 pm**

**Trustees present in person:** Rachel Smith, Lesa Becker, George Greenfield, and David Croshaw

**Trustees attending remotely via Zoom:** David Gough and Michael Drury

**Members absent and excused:** Jacque Zemlicka

**Others present:** Tom Reinhardt, Randy Kyrias, Sarah Hasbrouck, Teri Coombs, Ronald Ellsworth and Katie Camarata.

**Call to Order:** Meeting called to order by Rachel Smith at 12:03PM.

**Mission Moment:**

Sarah shared the mission moment, sharing that the clinic has begun to conduct group diabetes visits. These are designed to allow the members of the group to support each other by facilitating conversations relating to diet and exercise, along with the sharing of what works for each patient. There will be multiple cohorts, rotating every three months. Members of these groups are also pulled out to have one on one provider support, making sure all labs and necessary DM exams are up to date as well. The feedback from patients has been overwhelmingly positive, and they can't wait to continue participating.

**Approval of Agenda:**

Rachel Smith asked if there were any updates to the agenda. Hearing none, she requested a motioned to accept the agenda as posted. George Greenfield made a motion to approve the agenda as posted, David Croshaw seconded. All members were in favor; motion passes.

**2. Public Comment**

There was no public comments at the June 2024 meeting of the Board.

**3. Consent Agenda:**

- a) Approval of Minutes from the May 2024 BOT meeting.
- b) June Medical Staff Minutes, June Medical Staff Special Meeting Minutes, & May Utilization Report
- c) May Financials

The members of the board reviewed the Consent Agenda items for additional discussion. Hearing no items needing to be discussed, Rachel Smith adopted the Consent Agenda.

**4. Provider Privileges:**

Sarah Hasbrouck presented the Medical Staff application from Mont Tolman, DO who has been hired to work in the Donnelly Clinic. She notes that the Medical Staff did approve his application at their June

Special meeting, and she recommends approving the application for a term of two years. David Gough made a motion to accept Mont Tolman's application as an Active member of the Medical Staff for a term of two years, under a provisional status until BLS/ACLS recertification has been completed, Lesa Becker seconded this motion. All members were in favor; motion passes.

## **5. Leadership Updates**

### **Donnelly Clinic & Financials**

Sarah and Randy shared with the members of the Board, current visit volumes and how those numbers are impacting the financials and ProForma. The group discussed getting patient satisfaction surveys carved out for this location from the Cascade clinic. Sarah will work with Medstatix on making this happen. The marketing plan, with past and future efforts was reviewed, as well as efforts to reach out to employers within the Donnelly area to offer support. Tom spoke of his efforts relating to Tamarack resort, stating that all drug screens for the resort have already been moved to Donnelly.

### **Tax Levy Summary, PERSI Accounting**

Randy gave an informational overview of the levy funding that we receive through property taxes. He spoke about the three components of the levy, giving an outline of how each can be used and the maximum rates that can be levied for each component. Randy explained that the County provides the final data for the FY25 in September or October.

Randy also spoke about a GASBY recommendation relating to PERSI, stating we need to find out if the fund is over or under funded, and then if CMC would be required to make up that difference if the fund was ever underfunded.

Finally, Randy gave the members of the Board a heads up that there might be a potential refresh to the income statement with the upcoming conversion to the REH.

### **EPIC EMR Discussion**

Tom discussed the plan to pay for a new EMR, stating that the CMC Foundation did approve a \$300k grant to support the project. He also spoke about the Cambia grant that provided \$50k to assist CMC in hiring a consultant to help evaluate switching to an alternative EMR, and the possibility of Cambia funding an additional \$50k toward the conversion itself. That would leave about \$1M that CMC would have to fund for a conversion to EPIC. Tom spoke about potential sources for those funds to come from – specifically the incremental revenue associated with conversion to a REH and secondarily from CMC's Reserves. He also spoke about timing of the project, if allowed to proceed, including when payments would be expected over the course of the Go-Live period.

After discussions, Tom gave Leadership's recommendation to proceed with contract negotiations with OCHIN Epic.

Lesa Becker made a motion to allow Leadership to proceed with entering into contract negotiations with OCHIN for planning, conversion and licensing of the Epic Electronic Medical Record Software. George Greenfield seconded the motion. All members were in favor; motion passes.

George Greenfield also asked that the Finance Committee bring any recommendations to the next meeting of the Board prior to executing contracts relating to this EMR conversions.

## **Teamwork and Culture at CMC**

Sylvia gave an update on the various department appreciation efforts sharing that the administration departments are currently making popcorn weekly and distributing it to the staff. She also spoke about efforts with community engagement utilizing volunteers to help participate in the 4<sup>th</sup> of July parade. She finally spoke to the increased presence on social media, sharing patient comments on the positive outcomes of their individual testimonies with CMC providers and the work she has been doing to update both Google and Apple maps to include easier access to CMC both in Cascade and Donnelly.

### **6. Committee Reports:**

#### **Quality Assurance, Performance Improvement and Compliance Committee:**

##### Members:

Lesa Becker, Chairperson  
David Gough  
George Greenfield  
Aline Lee  
Tom Reinhardt  
Teri Coombs  
Sarah Hasbrouck  
Dr. Katie Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did meet in June. Lesa spoke to both the efforts in conducting group diabetes visits, as well as ongoing and completed QAPI projects. Teri spoke to the Fall Risk Mitigation project, stating that new gurneys and bed alarms have been purchased. Lesa also spoke to upcoming changes to the Quality Dashboard Metrics, including removing Inpatient metrics and then Bryan will do research for indicators specific to REH's to include in their place.

#### **Finance Committee:**

##### Members:

Michael Drury, Chairperson  
David Croshaw  
Jacque Zemlicka  
David Donnahoo  
Tom Reinhardt

The Finance Committee did meet, reviewing both the Levy Presentation as well as the REH conversion discussions for today's meeting. He also shared some metrics the Finance Committee will be using going forward to measure performance, as well as adjustments Randy is making to the financials for ease of accounting and reporting going forward.

#### **Strategic Planning Committee:**

##### Members:

David Gough  
George Greenfield  
David Croshaw  
Tom Reinhardt

Jack Knoblock  
Karolyn Plehal  
Mike Saunders  
Charlie Gowing  
Ann Young

The Strategic Planning Committee did not meet.

**7. Executive Session:**

An Executive Session was not planned for the June 2024 Board Meeting, and none occurred.

**8. Other/Next Steps:**

**Agenda Topics for Next Meeting:**

- Board succession planning, additional trustees. Tom to poll BOT members on areas of expertise needed.
- Update on OCHIN Epic Contract Negotiations

**Meeting Evaluation:**

Appreciate being ahead of time.

**Adjournment:** David Croshaw made a motion to adjourn the meeting, Lesa Becker seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:28pm.